

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**October 28, 2024**

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade introduced Police Officer Stephanie Williams who was present to receive a Commendation and Life Saving Award for her actions on September 12, 2024. Mr. Terrill, Police Chief, described how Officer Williams' prompt and decisive actions were instrumental to saving a township resident's life. Chief Terrill presented the Life Saving Award to Officer Williams. The audience congratulated Officer Williams on the award. Officer Williams thanked the Board for their recognition.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Carolus, Fiscal Officer, asked the Board to approve the lease payment to the Warren County Port Authority.

Mr. Wade read Resolution 5551 – A Resolution authorizing remittance of the second biannual lease payment of 2024 from funds due to the Warren County Port Authority's Ohio Community Accelerator Fund and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5552 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency being the need to authorize and to approve immediate payment for the above obligations at the earliest time permitted by law. Mr. Clark, Township Administrator, gave background information on the purchases noting that they are related to the construction of Station 24. Mr. Clark also noted that the changes being made to the original request from November 2023 would save the Fire Department additional money. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept a generous donation of \$15,000 to benefit the Fire District from the Loeb Foundation. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to accept a generous donation of \$15,000 to benefit the Police Department from the Loeb Foundation. Mr. Wade asked for a motion to accept the donation. Mr.

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Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to approve a generous donation of \$1,000 to benefit the Police Department from Enterprise TE (Texas Eastern) Products Pipeline Company, LLC. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Gabbard thanked Mr. Jones, Road Superintendent, for the work done at the intersection of Crossley and Red Lion Five-Points roads.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – October 14, 2024, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Adjust the hourly pay rate of Officer Kevin Hall to the contractual Step 5 rate of \$39.64 per hour effective November 9, 2024.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Clark advised that the Township had asked the County Engineer's office to take look at the speed limit on Riley Wills Road east of the pet cemetery to the road's terminus at Hathaway Road. Mr. Clark noted that the County Engineer stated in the warrants received from the County that the road could have the speed limit reduced from forty miles per hour to thirty-five miles per hour. Mr. Clark advised that he and Chief Terrill discussed the issue and didn't think that a five-mile per hour reduction was advisable at this time. After a short discussion, the Board agreed to leave the speed limit at forty miles per hour.

Mr. Clark advised that work was continuing developing a noise resolution. Mr. Pacheco, Law Director, advised the Board that a noise resolution didn't have to go through the zoning process. Mr. Clark advised that staff were working on bringing a Resolution for consideration at a future meeting.

Mr. Clark advised that staff are working on the 2025 Budget Resolution for presentation at the first meeting in November.

Mr. Clark also advised that issues with the Police building have remained unresolved with the builder and additional action may be necessary. Mr. Clark advised that he would be working with Mr. Pacheco in this regard.

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At 9:15 a.m., Mr. Gabbard asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the appointment, employment, promotion and compensation of a public employee. Mr. Muterspaw moved to enter executive session. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Gabbard-yea.

The Board returned from Executive Session at 9:41 and immediately resumed the regular meeting.

Mr. Wade advised that the Board wished to offer Mindy Tischler the exempt position of Human Resources Manager at a salary of \$75,000 per year effective immediately. Mr. Wade asked for a motion to offer the position to Mrs. Tischler. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:42 a.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER



TRUSTEE



TRUSTEE



TRUSTEE

